

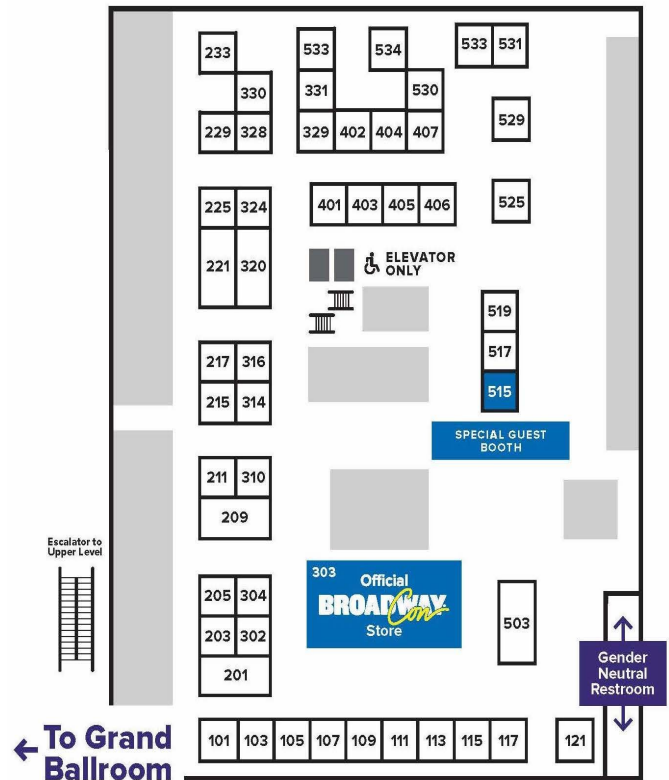
BROADWAY^{Con} Talent Vendor Booth

Booth 515 in the BroadwayCon Marketplace (Lower Level) will be reserved for Guests who wish to sell their merchandise. (Booth location is subject to change.) Please note that up to two guests can be scheduled at the booth per time slot. If you wish to sell your merchandise at this booth, please complete the BroadwayCon Vendor Agreement at the following link: broadwaycon.com/talentbooth2019.

Reserving your time slots:

Once you complete the BroadwayCon Vendor Agreement, a member of our team will be in contact to arrange your booth times.

- Booth operating hours will be daily from 10am - 5pm.
- Guests may reserve up to two 1-hour times slots
- We will confirm your final time slots, and include your appearance times on booth signage.



Transportation of inventory:

You are responsible for the transportation of any inventory. Two important things to note so that you may plan accordingly:

- BroadwayCon is unable to provide parking or access to the loading dock
- The New York Hilton Midtown staff are not allowed to assist vendors with movement of inventory

Selling at the booth:

You may choose to sell your items yourself or designate another to sell on your behalf (credentials will be provided).

- At the start of your allotted time, a BroadwayCon staff member will provide a cash bag containing \$50 in starter cash.
 - We suggest pricing your items in increments of \$5 or \$10.
- There will be Square card readers available should you wish to accept credit card payments. To do so using our devices, you must sign up for a Square account at the following link: <https://squareup.com/signup/>
 - These card readers will connect to your personal mobile device via the headphone jack or bluetooth.
 - Please note that there will be no internet provided and all transactions must be conducted via cellular network.
- A BroadwayCon staff member will notify you at the end of your allotted time and collect the cash bag containing the \$50 in starter cash and Square reader (if used).